

SUPPLIER CHECKLIST EXAMPLE



1

WHAT SERVICES ARE REQUIRED?

Laser Cutting is the main service needed

We will also need some assembly work

Custom packaging will be required to protect finish

2

WHAT TECHNOLOGY IS NEEDED?

Auto Cad is a must

Need a prototype created first

Automated technology would be a plus

3

IS LOCATION A FACTOR?

Needs to be American owned & operated

Prefer the Southeast -within 3 days truck drive

Need to avoid customs

4

HOW MUCH INSIGHT INTO THE PROCESS DO I NEED?

Would prefer a physical FAI Inspection

Need to be able to tour facility

Need to accommodate internal QA visits

5

HOW IMPORTANT IS QUALITY AND DELIVERY TIME?

Tolerance must be within +/- .005

Cosmetic finish

Delivery needed in 2 months

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